

**CLAYTON-LE-WOODS PARISH COUNCIL**  
**MINUTES OF THE ENVIRONMENT COMMITTEE**  
**HELD ON MONDAY 5<sup>th</sup> SEPTEMBER 2016 AT 6.30PM**  
**AT CLAYTON GREEN LIBRARY**

**PRESENT:** Councillor Mrs G Ormston (Chair)  
Councillor R Boyd  
Councillor M Clifford  
Councillor Mr R Ormston  
Councillor E Whiteford  
Councillor A Whitham

**IN ATTENDANCE:** Mrs TD Morris (Clerk)

	<b>ACTION</b>
<p><b>16.23 APOLOGIES</b></p> <p>There were no apologies received.</p>	
<p><b>16.24 DECLARATION OF INTEREST</b></p> <p>There was no declaration of interest.</p>	
<p><b>16.25 APPROVAL OF NOTES FROM MEETING HELD ON 16 MARCH 2016</b></p> <p>It was <b>RESOLVED</b> that the minutes held on 4<sup>th</sup> July 2016 were approved as a correct record and were duly signed by the Chair.</p>	
<p><b>16.26 MATTERS ARISING</b></p> <p>There were no matters arising.</p>	
<p><b>16.27 MANAGEMENT OF BACK LANE WOODS AND PONDS</b></p> <p>The councillors were provided with a woodland survey report which had been drawn up by Councillors G Ormston and A Whitham.</p> <p>The initial proposal was to establish clear boundaries within the woodland as there were some areas where it looked as though residents had encroached onto parish council land.</p>	

It was RESOLVED that a surveyor should be engaged as soon as was practicable.

The committee wished to commend Councillors G Ormston and A Whitham for such a comprehensive report.

Councillor M Clifford tabled a report for an expansive future plan for the woodland and ponds.

After due consideration the committee agreed that at the current time the plan going forward was to confirm the woodland boundaries and make good any health and safety risks.

Councillor M Clifford was thanked for his report and the clerk would archive it for future reference.

#### **16.28 CHRISTMAS TREE WORKING PARTY**

Councillor Clifford reported that he had contact local and national firms regarding the purchase erection and removal of the parish Christmas Tree. He had found it very difficult to find a contractor that was willing and able to provide a top quality tree which would stand 32 feet high.

The company that had provided the tree last year were the only contractor that constituted best value. The committee were informed that the Christmas Tree vendor had been contacted regarding the sponsorship of the Christmas tree and the clerk was awaiting a response.

It was RESOLVED that the provisional order be placed for the Christmas Tree and the figures be finalised at the Finance Committee meeting.

The search for appropriate lighting was ongoing.

#### **16.29 HANGING BASKETS 2017**

The Chair reported the she and Councillor E Whiteford had visited the Clayton Brook area and had made a plan for where the hanging baskets would be situated.

It was requested that the clerk inform Lancashire County Council highways department to indicate where the proposed hanging baskets were to sited so as not to cause any obstruction of sight lines.

Once this was clarified the contractors will be asked to bid for work.

**16.30 FUTURE OF FLORAL DISPLAYS 2017**

The committee were informed that the summer bedding displays were near the end of the season. It was proposed to replace the bedding displays at the two sites with a mix of all year displays and bulbs to be more cost effective and environmentally friendly.

Councillor E Whiteford volunteered to investigate the future planting options and report back in due course.

**16.31 GRASS CUTTING CONTRACT 2017**

It was noted that there needed to be a formal schedule and contract finalising prior to the beginning of the grass season next year.

A number of contractors were tabled as well as Chorley Council as field cutting was required on large areas.

It was requested that the clerk investigate the situation and report back as soon as was practicable.

**16.32 CONFIDENTIAL ITEMS**

No items were deemed confidential.

**16.33 DATE OF NEXT MEETING**

The next scheduled meeting would be held Monday 7<sup>th</sup> November 2016 at 7.00pm at Clayton Green library.